

QUOTATION NOTICE

Sub : Supplyco-MIS Division –Quotes-1 TB External Hard disk -reg:
 Ref : Order No MIS 4 – 502/19 , dated 19.11.2021 of General Manager, Supplyco

Quotes are invited for External Hard disk which is to be supplied at MIS Division, Supplyco Head Office, Gandhinagar, Kadavanathara P O, Kochi- 682020


Sl No	Item	Qty required (numbers)
1	External Hard disk 1 TB	01 Nos.

Specification

- Storage Capacity : 1 TB per External HDD
- Connector type : USB
- Rotational Speed : 5400 RPM
- Brands preferred : WD/Seagate
- Minimum Warrantee : 1 Year

Conditions

1. The rates of items should be quoted inclusive of all taxes, freight charges etc (Annexure-1)
2. The (L1) vendor should supply the items at MIS Division, Supplyco Head Office, Gandhinagar, Kadavanthara P O, Kochi – 682020.
3. Intending Tenderers may be submit the Quotations on their own letter head
4. The closed envelopes containing the quotation should bear the superscription **“Quotation for Supply of 01 No.of External Hard Disk 01 TB”**
5. The quote to be submitted on or before **27-11-2021, 02.00 PM** to Manager(MIS), MIS Division, Supplyco Head Office, Gandhinagar, Kadavanthara P O, Kochi – 682020, Ph : 0484 2206791
6. Payment will be released within 15 days after successful working of the Item supplied.
7. Supplyco have the right to amend or cancel the tender without prior notice at any point of time.
8. The Quote should be valid for a minimum period of one month
9. The purchase order Stands cancelled, if the L1 bidder fails to supply the item within the stipulated time period.


 Manager (MIS)

Annexure 1

Name and address of company :

GSTIN :

Sl No	Item	Quantity	Basic Rate	GST %	Rate inclusive of all taxes
1	External Hard disk 1 TB	1 No.			

Signature with date & seal