

SUPPLYCO

The Kerala State Civil Supplies Corporation Ltd.,
Maveli Bhavan, Maveli Road, Gandhinagar,
Kochi - 682020.

Email: managerbp@supplycomail.com

Phone: 0484 2207937, 9446088875

BP2- 21502 /21

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INVITATION FOR EXPRESSION OF INTEREST

Sealed Expression of Interest (EOI) are invited from business units which directly own all the required machinery and other infrastructure for the manufacturing, packing and distribution of Sabari Brand Hand wash, Hand sanitizer, Liquid Toilet cleaner and Detergent powder in Sabari brand as per BIS specifications or specifications applicable as per approved standardizing agencies and as per requirement. More details can be downloaded from Supplyco website www.supplycokerala.com. Interested parties may submit the EOI in the prescribed format (Annexure A,B,C & D) along with the required documents on or before 29-09-2021 at 5 PM to the undersigned. The processing units having an annual turnover of Rs.100 crore or more only have to apply.

Sd/-

Chairman and Managing Director.

The Kerala State Civil Supplies Corporation Ltd. (SUPPLYCO) invite Expression of Interest from business units located in Kerala interested in manufacturing, packing and distribution of Sabari brand ‘Hand wash, Hand Sanitizer, Liquid Toilet Cleaner and Detergent Powder’ under the following Terms and Conditions.

1 Introduction

Supplyco is engaged in market intervention operation to control the prices of essential commodities in the state of Kerala. Apart from this core objective, Supplyco is also marketing commercial items like Hand wash, Hand Sanitizer, Liquid Toilet Cleaner and Detergent Powders under brand name of Sabari. Considering the demand for these items in the open market and as part of the programme to increase the portfolio of Sabari brand products, Supplyco is intend to market commercial items also under Sabari brand in Kerala.

Expression of interest is called from firms having the manufacturing facility and willing to distribute at the depots/outlets of Supplyco. Firms will be shortlisted based on the technical evaluation and shortlisted firms will only be considered for participating in the price bid.

2 Scope of work

The scope of work will include manufacturing, packing and distribution of product to depots/outlets of Supplyco.

3 Validity of Offer

The offer for EOI as per this document shall be valid for a period of three (3) months initially which may be extended further if required by Supplyco.

4. Instructions

The Expression of Interest is to be submitted in the manner prescribed below:-

- a) Hard copy of duly filled, signed Annexure A showing the expression of Interest along with the copy of the supporting documents as specified in Annexure A is to be submitted in sealed envelopes super scribed, as ***“EOI for providing Hand wash, Hand Sanitizer, Liquid Toilet Cleaner and Detergent Powders to Supplyco”***
- b) Soft copies of the Annexure A and supporting documents as specified in Annexure A.

All information to be submitted and failure to furnish complete information as mentioned in the EOI (Annexure A) or submission of the proposal not substantially responsive to the EOI in every respect will be at the Bidder's risk and may result in rejection of the proposal.

5. Qualification Criteria

Following will be the minimum pre-qualification criteria. Each applicant should possess all the following pre-qualification criteria. EOI not meeting the minimum pre-qualification criteria is liable to be rejected and will not be evaluated. Applicants meeting the qualification criteria may be invited for presentation / proposal before the selection committee of Supplyco. Detailed tender document will be subsequently issued to the short listed applicants only.

- a. Units with minimum production capacity of not less than 200MT for Detergent Powder and 1000 units for Hand wash, Hand Sanitizer, Liquid Toilet Cleaner per month.
- b. The unit shall have all the required machineries for processing the raw material and packing and distribution of finished goods with quality specifications as per BIS .
- c. The manufacturer will process the goods on the basis of requirement.
- d. The production process and the quality of the product will be monitored by Supplyco.
- e. Supplyco will evaluate the parties upon the interest submitted considering their experience, plant & machinery, technology used, accessibility etc. For evaluating the expression of interest submitted by the parties, the Supplyco will take the help of experts in this field preferably from a Government agency.
- f. After the technical evaluation and short listing of the tenderers, the Supplyco will invite quote from the short listed units for finding out the L1 tenderer for executing agreement.
- g. Process should follow the Good Manufacturing Practices norms.
- h. All the requirement related to licenses and certificates from Panchayat, Pollution Control Board, Drug Control Dept. etc are available.
- i. ISO 2015 certificate for the unit is compulsory.
- j. Companies with turnover not less than 100crore should submit.
- k. MSME firms should submit reliable documents to prove the same.

6. Technical Evaluation Criteria and Method of Evaluation:

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of project, financial strength of firm, Quality certifications. Decision of the Selection Committee will be final.
- c. Based on the marks/grade scored in the evaluation, parties will be shortlisted. The marks for evaluation will be as per **Annexure E** .
- d. Firms who qualify as per the eligibility conditions will be required to participate in a limited tender containing all the details, date of which will be published later.
- e. Supplyco will take up references and reserves the right to pay due heed to the bidder's performance elsewhere and any past experience from Supplyco, financial strength of firm and quality certifications .

7. EOI Response

- 1) Bidders must ensure that in their Bid all the details is submitted as per Annexure for each item separately.

Annexure	Products
A	Detergent Powder
B	Liquid Toilet Cleaner
C	Hand wash
D	Hand Sanitizer

- 2) Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.

8. Condition under which EOI is called.

The EOI is not an offer and is issued with no commitment. Supplyco reserves the right to withdraw EOI and or vary any part thereof at any stage. Supplyco further reserves the right to disqualify any bidder, should it be so necessary at any stage.

9. Last date of submission of EOI:

- a) Last date and time of submission of EOI - up to 5 PM on 29-09-2021
- b) EOI Opening Date & Time - 11AM on 30-09-2021

10. Deadline for submission of EOI proposal

EOI proposal, in its complete form in all respects as specified in the EOI, must be submitted to the address specified herein earlier. In exceptional circumstances and at its discretion, Supplyco may extend the deadline for submission of proposals by issuing an amendment to be made available on the Supplyco website, in which case all rights and obligations of Supplyco and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

Note: Supplyco or any of its designates reserves the right to cancel this request for EoI and/or invite afresh with or without amendments, without liability or any obligation for such request for EoI and without assigning any reason. Information provided at this stage is indicative and Supplyco reserves the right to amend/add further details in the EoI.

Sd/-

Chairman and Managing Director

Annexure A

Expression of Interest from factories to undertake manufacturing, packing and distribution of Detergent Powders in Sabari brand

Sl. No	Particulars	Details
1	Name of the Company and registered address	
2	Factory address	
3	Constitution of ownership (proprietorship/partnership firm /Co-operative Society /Company etc)*	
4	Authorised signatory / power of attorney*	
5	PAN/GSTIN*	
6	Specify other business/ sister concerns if any	
7	Annual financial statements attached of last 3 years (Yes/No)*	
8	Valid ISO 2015 certificate (Yes/No)*	
9	Total capacity per month in Tonnes	
10	Automated or not (Yes/No)*	
11	List of Machinery attached (Yes/No)*	
12	Packing facility(No of Machines)	
13	Storage area for (i) Raw material (Sq. Ft)	(i) Sq. Ft

	(i) Packed goods (Sq. Ft)	(ii) Sq. Ft
14	Testing facility (Yes/No)*	
15	FSSA Number*	
16	Current business in the location	
17	Distribution area (entire Kerala/specify districts)	
18	Experience in relevant field (No. of years)	Years
19	a) Whether black listed by any Central Govt. / State Govt. / PSU/Govt. bodies (Yes/ No.) b) If No, attached Self Declaration (Attached/ Not Attached)	
20	Name and mobile number and Email id of the contact person	Name: Mobile No.: Email Id:
21	Details of documents submitted (Please Specify)	

Date

Signature

Name

Particulars marked with asterix(*) are to be backed with supporting documents which are to be attached.

**The firm blacklisted by any Central Govt. / State Govt. / PSU/Govt. bodies is not eligible to submit the EOI and should submit self declaration to that effect.

Any other documents relevant to the EOI may be attached. Suggestions if any, may be attached in a separate sheet.

Annexure B

Expression of Interest from factories to undertake manufacturing, packing and distribution of Liquid Toilet Cleaner in Sabari brand

Sl. No	Particulars	Details
1	Name of the Company and registered address	
2	Factory address	
3	Constitution of ownership (proprietorship/partnership firm /Co-operative Society /Company etc)*	
4	Authorised signatory / power of attorney*	
5	PAN/GSTIN*	
6	Specify other business/ sister concerns if any	
7	Annual financial statements attached of last 3 years (Yes/No)*	
8	Valid ISO 2015 certificate (Yes/No)*	
9	Total capacity per month in Tonnes	
10	Automated or not (Yes/No)*	
11	List of Machinery attached (Yes/No)*	
12	Packing facility(No of Machines)	
13	Storage area for (iii) Raw material (Sq. Ft) (iv) Packed goods (Sq. Ft)	(iii) Sq. Ft (iv) Sq. Ft

14	Testing facility (Yes/No)*	
15	FSSA Number*	
16	Current business in the location	
17	Distribution area (entire Kerala/specify districts)	
18	Experience in relevant field (No. of years)	Years
19	c) Whether black listed by any Central Govt. / State Govt. / PSU/Govt. bodies (Yes/ No.) d) If No, attached Self Declaration (Attached/ Not Attached)	
20	Name and mobile number and Email id of the contact person	Name: Mobile No.: Email Id:
21	Details of documents submitted (Please Specify)	

Date

Signature

Name

Particulars marked with asterix(*) are to be backed with supporting documents which are to be attached.

**The firm blacklisted by any Central Govt. / State Govt. / PSU/Govt. bodies is not eligible to submit the EOI and should submit self declaration to that effect.

Any other documents relevant to the EOI may be attached. Suggestions if any, may be attached in a separate sheet.

Annexure C

Expression of Interest from factories to undertake manufacturing, packing and distribution of Hand wash in Sabari brand

Sl. No	Particulars	Details
1	Name of the Company and registered address	
2	Factory address	
3	Constitution of ownership (proprietorship/partnership firm /Co-operative Society /Company etc)*	
4	Authorised signatory / power of attorney*	
5	PAN/GSTIN*	
6	Specify other business/ sister concerns if any	
7	Annual financial statements attached of last 3 years (Yes/No)*	
8	Valid ISO 2015 certificate (Yes/No)*	
9	Total capacity per month in Tonnes	
10	Automated or not (Yes/No)*	
11	List of Machinery attached (Yes/No)*	
12	Packing facility(No of Machines)	
13	Storage area for (v) Raw material (Sq. Ft)	(v) Sq. Ft

	(vi) Packed goods (Sq. Ft)	(vi) Sq. Ft
14	Testing facility (Yes/No)*	
15	FSSA Number*	
16	Current business in the location	
17	Distribution area (entire Kerala/specify districts)	
18	Experience in relevant field (No. of years)	Years
19	e) Whether black listed by any Central Govt. / State Govt. / PSU/Govt. bodies (Yes/ No.) f) If No, attached Self Declaration (Attached/ Not Attached)	
20	Name and mobile number and Email id of the contact person	Name: Mobile No.: Email Id:
21	Details of documents submitted (Please Specify)	

Date

Signature

Name

Particulars marked with asterix(*) are to be backed with supporting documents which are to be attached.

**The firm blacklisted by any Central Govt. / State Govt. / PSU/Govt. bodies is not eligible to submit the EOI and should submit self declaration to that effect.

Any other documents relevant to the EOI may be attached. Suggestions if any, may be attached in a separate sheet.

Annexure D

Expression of Interest from factories to undertake manufacturing, packing and distribution of Hand Sanitizer in Sabari brand

Sl. No	Particulars	Details
1	Name of the Company and registered address	
2	Factory address	
3	Constitution of ownership (proprietorship/partnership firm /Co-operative Society /Company etc)*	
4	Authorised signatory / power of attorney*	
5	PAN/GSTIN*	
6	Specify other business/ sister concerns if any	
7	Annual financial statements attached of last 3 years (Yes/No)*	
8	Valid ISO 2015 certificate (Yes/No)*	
9	Total capacity per month in Tonnes	
10	Automated or not (Yes/No)*	
11	List of Machinery attached (Yes/No)*	
12	Packing facility(No of Machines)	
13	Storage area for (vii) Raw material (Sq. Ft) (viii) Packed goods (Sq. Ft)	(vii) Sq. Ft (viii) Sq. Ft

14	Testing facility (Yes/No)*	
15	FSSA Number*	
16	Current business in the location	
17	Distribution area (entire Kerala/specify districts)	
18	Experience in relevant field (No. of years)	Years
19	g) Whether black listed by any Central Govt. / State Govt. / PSU/Govt. bodies (Yes/ No.) h) If No, attached Self Declaration (Attached/ Not Attached)	
20	Name and mobile number and Email id of the contact person	Name: Mobile No.: Email Id:
21	Details of documents submitted (Please Specify)	

Date

Signature

Name

Particulars marked with asterix(*) are to be backed with supporting documents which are to be attached.

**The firm blacklisted by any Central Govt. / State Govt. / PSU/Govt. bodies is not eligible to submit the EOI and should submit self declaration to that effect.

Any other documents relevant to the EOI may be attached. Suggestions if any, may be attached in a separate sheet.

Annexure E

Technical Evaluation Criteria

Sl. No.	Criteria	Particulars	Max Marks
1	Experience	For experience 2 mark per year and maximum marks is limited to 20	20
2	Technology used	Latest Technology used maximum 10 Marks else 5 Marks as per Committee evaluation	10
3	Accessibility	a) Within 30 Kms from Head office,Supplyco - 10 Marks b) Above 30 Kms from Head office,Supplyco - 5 Marks	10
4	Quality of Packing Material used	Rating 1 to 5 scale 2 marks per scale point max 10 marks(Good/better/best	10
5	Quality Certification	ISO 2015 – 10 Marks	10
		Total	60