

THE KERALA STATE CIVIL SUPPLIES CORPORATION LTD.**MAVELI BHAVAN, GANDHI NAGAR, KOCHI - 682020****(Telephone No: 0484-2207924, 2206782)****Email:agmp@gmail.com**

P21-27040/20

Date: 21 /12/2020

**INVITATION TO -E-TENDER AND INSTRUCTIONS TO TENDERERS FOR THE
SUPPLY OF ELECTRONIC WEIGHING MACHINES**

Sub:- KSCSC--e-Tender for 10 Kg, 30 kg,100kg, 300kg and 500kg (compatible with computer with Ethernet facility) Electronic Weighing Machines– reg.

The Kerala State Civil Supplies Corporation Ltd. invites competitive tenders through e- tender system for the supply and installation of Electronic Weighing Machines to be supplied at various Depots, Outlets, and NFSA Godowns of the Corporation. The Electronic Weighing Machines should conform to the provisions, standards and specifications under the Legal Metrology Act 2009, approved models of Weighing machines with ISO certification having capacity of 10kg, 30kg, 100kg, 300 kg in various Supplyco Depots, Sub Depots and Outlets and 500kg Electronic Weighing Machines compatible with computer with Ethernet facility in NFSA Godowns as per specifications given in Schedule I hereunder.

The manufacturers/dealers, capable of supplying the items as per specifications given in the tender document may participate in the e-tender and offer their rates for each capacity of Weighing machines on or before **29.12.2020 11 AM** in the www.etenders.kerala.gov.in website. **Corrigendum if any, will be published only in the above-said website** .For details visit our website (www.supplycokerala.com).The Technical bid will be opened on **30.12.2020** at **11AM**.

Sd/-

Manager (Purchase)

Signature of the Tenderer

The Kerala State Civil Supplies Corporation Ltd. (Supplyco) invites E-Tenders for the supply and installation of Electronic Weighing Machines conforming to ISO certification having capacity of 10 kg, 30 kg, 100 kg, 300 kg, in various Supplyco Depots, Sub Depots and Outlets and 500kg Electronic Weighing Machine, compatible with computer with Ethernet facility in NFSA Godowns as per terms and conditions & specifications given in Schedule I hereunder.

SCHEDULE I -Terms & Conditions

1) Tender invitation:-

The e-tender is invited for supply and installation of the Electronic weighing scale/balance (here in after referred to as equipment) which shall conform to the provisions, standards & specifications under the Legal Metrology Act 2009 and the Rules made there under including the Legal Metrology (General) Rules 2011 and the Legal Metrology (Approval of Models) Rules 2011 for the Supplyco Depots, Outlets & NFSA Godowns throughout Kerala. Bidder may quote their rates separately for equipment **with warranty period of 3 years** for each capacity of Weighing machines.

The bidders /Suppliers shall quote their offered rates in Schedule-II

The approximate requirement of Weighing machines for one year are as follows.

Capacity of Weighing Machines Required				
500 kg Electronic Weighing Machine with Ethernet (For NFSA Godowns)	300 kg	100 kg	30 kg	10 kg
325 Nos	80 Nos	120 Nos	1000 Nos	130 Nos

Supplyco reserves the right to make changes in the numbers mentioned above.

2) Bidder Eligibility

The Bidders and Suppliers shall strictly adhere to the provisions of the Legal Metrology Act, 2009 and the rules made there under, as amended from time to time. In order to verify the reputation and credibility, each bidder has to provide the following details along with supporting documents.

- a) The bidders shall be Manufacturer /Dealer of Weighing machines holding valid license issued by the Department of Legal Metrology concerned. Every bidder other than Manufacturer from outside the State of Kerala shall also have a valid license to repair Weighing machines/Balances issued by the Department of Legal Metrology, Government of Kerala. The Bidders are directed to upload valid Dealer/Manufacturer/Repairer license issued by the Department of Legal Metrology, concerned and the Certificate of approval of Model issued by the Department of Legal Metrology Govt.of India (See details of documents to be submitted for technical evaluation clause-14)

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- b) The bidder should be registered as per GST Rules. Details of registration Certificate, GST Number etc to be furnished.
- c) Bidder should have service backup in all districts in the region of their choice in Kerala. Details of service network to be uploaded along with bid documents.
- d) Proof of satisfactory performance and fulfillment of contract and AMC from at least five clients during the period 2018 & 2019 along with copies of supply orders and proof regarding completion of supply in time.
- e) If not the Original Equipment Manufacturer, authorization from the Principals is to be submitted.
- f) Proof of sound financial standing.

3) Validity of Offer

The rate offered shall be open for acceptance by Supplyco up to 60 days from the date specified for opening the tender and if accepted shall be valid for **1 year** from the date of finalization of the tender.

4) Rate to be Quoted

Basic rate inclusive of all expenses and exclusive of GST for the below mentioned items should be quoted in the **commercial bid-Schedule-II**.

1. Electronic Weighing Machine With capacity : 10 kg
2. Electronic Weighing Machine With capacity : 30 kg
3. Electronic Weighing Machine With capacity : 100 kg
4. Electronic Weighing Machine With capacity : 300 kg
5. Electronic Weighing Machine With capacity : 500 kg, compatible with Computer with Ethernet Facility.

The rate shall include Stamping charges (first year), Transportation, Installation etc excluding GST for delivery at each Depots/ Outlets /NFSA Godowns. Re-stamping will be borne by Supplyco.

The bidder is at liberty to quote for any one or more items. **The lowest bid will be decided on the basis of total quote for respective item.**

5) Delivery & Installation

- a) Purchase Order will be issued from the **concerned Regional office**
- b) The delivery & installation has to be done at the various Depots/Outlets of Supplyco as mentioned in the Purchase Order within 30 days from the date

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of purchase order for 10 kg,30Kg,100Kg and 300Kg Weighing machines and 45 days for 500Kg Weighing machines with Ethernet facility in NFSA Godowns.

- c) The Weighing machines without stamping certificate on delivery will not be accepted
- d) The rate shall be valid for 1 year from the date of finalization of tender and supplier is liable to supply the machine in the quoted rate without claiming additional expenses.
- e) Delay cut will be levied @1% of the total cost for each days of delay up to 10 days. Delay beyond 10 days from the scheduled date of delivery as per the Purchase Order will be considered as non supply and penalty of 10% of total cost will be imposed from the pending /future Payment. Stock delivered after 10 days delay may be accepted at the discretion of Supplyco and a penalty of 10% will be charged at such instances.

6) Earnest Money Deposit (EMD)

Tenderers shall submit, along with their bids, EMD of **Rs.1,00,000/- (Rupees One Lakh only)**, through e-Payment facility provided in the e-Procurement system in favour of The Kerala State Civil Supplies Corporation Ltd before the last date and time prescribed for uploading the profile. Supporting documents shall be submitted by the Companies. The bid submitted without EMD fee mentioned above will be rejected.

- a) The EMD will not carry any interest.

The EMD will be forfeited if

- the bidder withdraws his tender before the expiry of the validity period of offer.
 - the bidder withdraws from the tender after acceptance.
 - the bidder violates any of the provisions of the terms and conditions of the tender.
- b) If a bidder backs out of his tender bid, after signing the agreement, the EMD remitted by him will be forfeited and he will be blacklisted for two years.
 - c) The EMD of the successful bidder will be released only after the completion of supply and installation of Weighing Balances.
 - d) In the case of unsuccessful bidders, the EMD will be refunded to them after intimating them about rejection of their tender bid.

Online Payment modes: EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

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- i. **State Bank of India (SBI) Internet Banking**: If a tenderer has a SBI internet banking account, then, during the online bid submission process, tenderer shall select SBI option and then select Internet banking option. The e-Procurement system will re-direct the tenderer to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.
- ii. **National Electronic Fund Transfer (NEFT)/ Real Time Gross Settlement (RTGS)**: If a tenderer holds bank account in a different bank, then, during the online bid submission process, tenderer shall select NEFT / RTGS option. An online remittance form would be generated, which the tenderer can use for transferring amount through NEFT / RTGS either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the tenderer has to update the same in e-Procurement system for completing the process of bid submission. Tenderer should only use the details given in the Remittance form for making a NEFT / RTGS payment otherwise payment would result in failure in e-Procurement system.

As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, tenderers are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of bid submission to avoid any payment issues.

For RTGS the timings that the banks follow may vary depending on the customer timings of the bank branches and settlement from RBI. Tenderers are advised to exercise RTGS mode of payment at least 24 hours prior to the last date and time of bid submission to avoid any payment issues.

NEFT / RTGS payment should be done according to following guidelines:

- iii. **Account number as per Remittance Form only**: Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Tenderer should ensure that EMD is remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.

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Tenderers must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like tenderer name, company name, etc. should be entered in the account no. column along with account no. for NEFT / RTGS remittance.

- iv. **Only NEFT / RTGS Remittance Allowed:** Account to Account transfers, State Bank Group Transfers (GRPT), Payments from NRE Accounts, SWIFT Transfers, IMPS or Cash payments are not allowed and are treated as invalid mode of payments. Tenderer must ensure that the banker does NEFT or RTGS (for above 2 lakhs payments as per RBI guidelines) transaction only and specially instruct the banks not to convert the payment type to GRPT or any other payment mode.
- v. **Amount as per Remittance form:** Tenderer should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- vi. **UTR Number:** Tenderers should ensure that the remittance confirmation (UTR number) received after NEFT / RTGS transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- vii. **One Remittance Form per Tenderer and per Bid:** The remittance form provided by e-Procurement system shall be valid for that particular tenderer and bid and should not be re-used for any other tender or bid or by any other tenderer.

Any transaction charges levied while using any of the above modes of online payment has to be borne by the tenderer. The supplier's bid will be evaluated only if payment status against tenderer is showing "Success" during bid opening.

7) Tender fee

The bidders should pay a Tender Fee of Rs.1120/- (Rs-1000+12%GST) through e-payment facility provided in the e-procurement system in favour of the Kerala state Civil Supplies Corporation Ltd which will be non refundable.

8) Performance Guarantee

- a) 10% of cost of each weighing machine will be withheld by Supplyco as Performance Guarantee for the due/proper fulfilment of contract for a total period of **3 years** from the date of installation of the weighing machine.
- b) This Performance Guarantee shall be released on the expiry of the period of warranty

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9) Purchase Order and Payment Conditions

1(a) After the completion of the tender process, an agreement has to be executed between Kerala State Civil Supplies Corporation and the successful L1 bidder and subsequently Purchase Orders will be issued from **the concerned Regional office**.

b) 90% Payment will be made from concerned Regional Offices on supply, installation and production of stamping certificate and satisfactory working report from the end user of the Weighing machines at the addresses provided in the Purchase Order.

c) Balance 10% will be paid only after **3 years warranty period** or on production of bank guarantee for the amount equivalent to the balance payment.

10) Warranty and Maintenance

The offer must include a comprehensive **onsite warranty for 3 years** for all equipments including Load cells and battery from the date of installing the Weighing Machines. Every repair as defined under the Legal Metrology Act, effected during the period of warranty shall be followed by reverification and stamping at the cost of the successful bidder/Supplier.

11) Service Conditions

Break down service calls should be attended within 48 hours failing which penalty @Rs.50/-per day will be realized from the Performance Guarantee. Service consequent to service calls shall be provided within 48 hours of the call. If the repair /replacement of the equipments/Parts are delayed more than this, the supplier shall provide stand by equipments of similar configuration with valid verification certificate enabling its use in the state of Kerala. In case of repeated defaults in service, further action including vendor –blacklisting and forfeiture of Performance Guarantee will be resorted to.

12) Legal Stamping

The supplier should supply the machine, duly stamped by the officer concerned of the Legal Metrology Department of Kerala, to the consignee Depot/Outlets/NFSA Godowns and submit duly acknowledged copy of the documents to concerned Depots/Outlets /NFSA Godowns of delivery.

13) (i) Specification of Electronic Weighing Machines

Product specification	10kg	30kg	100kg	300kg
Maximum Capacity	10kg	30kg	100kg	300kg
Readability/ Verification Scale Interval	1g	5g	10g	50g
Accuracy Class	III	III	III	III
Repeatability(+or -)	As per seventh schedule heading	As per seventh schedule	As per seventh	As per seventh schedule

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	A of the Legal Metrology (General) Rules 2011	heading A of the Legal Metrology (General) Rules 2011	schedule heading A of the Legal Metrology (General) Rules 2011	heading A of the Legal Metrology (General) Rules 2011
Display Type and No.	LED/VFD, Dual (2 Nos) for Customer and Vendor (Front & Back)	LED/VFD Dual (2 Nos) (Front & Back)	LED/VFD Dual (2 Nos) (Front & Back)	LED/VFD Pole (single)
Platform size	250mm x 300mm (minimum)	270mm x 300mm (minimum)	400mm x 400mm (minimum)	600mm x 600mm (minimum)
Platform type	Stainless Steel	Stainless Steel	Stainless Steel	MS chequered platform
Approval	GOK Legal Metrology Plus GOI Legal Metrology	GOK Legal Metrology Plus GOI Legal Metrology	GOK Legal Metrology Plus GOI Legal Metrology	GOK Legal Metrology Plus GOI Legal Metrology
Battery backup	Minimum 8 hours	Minimum 8 hours	Minimum 8 hours	Minimum 8 hours
Additive tare function	Necessary	Necessary	Necessary	Necessary
Warranty	3 years	3 years	3 years	3 years

13) (ii). Specification of 500 kg Electronic Weighing Machine, compatible with computer with Ethernet Facility.

No:	Technical specification	Requirements
a.	Capacity	500 kg
b.	Readability/ verification scale interval	50g
c.	Accuracy Class	III
d.	Load cell	4
e.	Load Cell material	Tool Steel Load Cell IP65 or higher
f.	Platform size	minimum 800mm*800mm, minimum 3mm thickness for the platform
g.	Platform type	Mild Steel Chequered plate – rugged material
h.	Display	Standard Digital display (LED/VFD, Digital)
i.	MEMORY function	Flash memory requirement (last weight in memory)
j.	Connectivity	Ethernet cable
k.	Cable length	20 metre
l.	Data Transfer	through Ethernet

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m.	Battery backup	should have inbuilt rechargeable battery backup for minimum of 6 hrs.
n.	Approval	(1) Certificate of verification by Dept. of Legal Metrology Govt. of Kerala (2) Certificate of Model approval by Dept. of Legal Metrology Govt. of India
o.	Tare function	Necessary
p.	Software integration	SCMS software will have to be integrated to the weighing machine for reading the values directly from the weighing machine.
q	Warranty	3 years

14. Force Majeure Clause) :-

Neither party hereto shall be considered in breach thereof if its failure to perform or observe any or all of the terms, conditions and stipulation herein contained shall be caused, to any extent by War, Warlike operations, Acts of State, Fire, Floods, Earthquakes, Strikes, Lockouts, Embargo, Riots and Civil Commotion provided however, that such occurrence or the consequences thereof which have not continued beyond a continuous period of fifteen days shall not be regarded as a state of force majeure for the purpose of this clause.

The party claiming occurrence of any event under force majeure shall give immediate notice to the other in writing with full proof of such reasons.

In case the performance is delayed by any reasons including force majeure reasons, acceptance of the belated supply will be only at the discretion of the Corporation.

15. Disputes & Jurisdiction :-

All disputes relating to this tender or otherwise arising there from between the seller and buyer shall be subject to and be referred to the court of competent jurisdiction constituted within the limits of city of Kochi. Neither the seller nor the buyer shall take any legal proceedings to enforce any claim against the other in any court other than the court of competent jurisdiction located within the limits of the city of Kochi.

16. Details of document to be submitted by the Bidders for technical evaluation

1. The certificate of registration under GST.
2. PAN and address proof of the tenderer.
3. Details of authorised service network available in each district (under the Region opted by the bidder) in Kerala.
4. Proof of satisfactory performance and fulfilment of contract and AMC from at least five clients during the period 2018 & 2019 along with copies of supply orders and proof regarding completion of supply in time.
5. If not the Original Equipment Manufacturer , authorization from the Principals to be submitted

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6. Brochures showing product specifications.
7. Proof of ISO certification and the certificate of approval of Model issued by the Director of Legal Metrology, Govt. of India.
8. Copy of the Audited statement of Accounts of the last financial year 2018-19, the partnership deed / Certificate of Registration of society / Memorandum and Articles of Association of the Company.
9. Original of Power of Attorney authorizing an agent, to sign on behalf of partners / proprietor / Managing Director of a Company / Secretary of Society if any, to transact all business with Supplyco, the agents identity and address proof.
10. Copy of the valid Dealer/Manufacturer/Repairer license issued by the Department of Legal Metrology concerned.
11. Remittance details of Tender fee of Rs-1120/- should be submitted along with the documents.

For 500 kg Electronic Weighing machines with Ethernet facility the eligible vendors should be ready for a demonstration of the Weighing Balance with the above specification immediately on opening of the technical bid for technical evaluation. In respect of other weighing machines sample equipment shall be produced immediately after qualifying in the technical bid.

Published by
Sd/-
Manager (Purchase)

Signature of the Tenderer