

**NOTICE**

**KERALA STATE CIVIL SUPPLIES CORPORATION , (SUPPLYCO)**

**MAVELI BHAVAN , GANDHI NAGAR, KOCHI - 20, KERALA**

**PH: 0484 – 2207924 , 2206782**

**FAX : NO. 0484 – 2206782**

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No. P16- 10719/20

Dt: 06.04.2020

**INVITATION FOR BIDS FOR THE SUPPLY OF COTTON CARRYBAGS**

The Kerala State Civil Supplies Corporation Ltd. requires about 80 Lakhs numbers of Cotton Carry Bags for distribution of Kits as part of relief measures of the Government.

Interested suppliers/manufacturers of Cotton Carry bags may submit their offer in accordance with the terms and conditions in sealed covers **on or before 09/04/2020, 12.00 pm. For further details visit the website [www.supplycokerala.com](http://www.supplycokerala.com).**

**Sd/-**

**AGM (Purchase)**

**THE KERALA STATE CIVIL SUPPLIES CORPORATION LTD.,(SUPPLYCO)**  
**MAVELI BHAVAN, GANDHI NAGAR, KOCHI-20, 0484-2207924,2206782**

**No. P16 - 10719/20**  
**Dt:06.04.2020**

**TERMS AND CONDITIONS OF TENDER FOR THE SUPPLY OF COTTON CARRYBAGS**

**INTRODUCTION**

The Kerala State Civil Supplies Corporation intends to purchase around 80 lakhs numbers of **Cotton Carry Bags** from manufacturers/dealers engaged in the trade of supply of cotton carry bags.

Vendors are free to quote rates and the quantity they can offer in each region within the time specified for above item.

**1. SUBMISSION OF TENDER :**

The tender document shall be submitted in sealed cover. **Samples should be submitted before the opening of technical bid.** Last date & time for the submission of completed tender document is 09/04/2020 ,12 noon. The technical bid of the tender will be opened on at 11/04/2020 , 12.00 pm. The financial bid will be opened after scrutinizing the technical bids and samples. Technically qualified bids only will be considered for financial opening.

**The parties can submit their offer in the prescribed form in sealed cover at Supplyco Head Office at Gandhi Nagar Cochin or at Supplyco Regional Offices at Kozhikode, Palakkad, Kottayam and Trivandrum or at any of the 56 Supplyco Taluk Depots near their place along with samples before 09/04/2020 12 Noon.**

**2. DOCUMENTS TO BE SUBMITTED**

A. Copy of Certificate of registration under GST (with GST Number).
B. Copy of the partnership deed / Previous financial statements / Certificate of Registration in case of society / Memorandum and Articles of Association.
C. Address Proof and Identity Proof.
D. Certificate/Proof from the Bank of the vendor with Account no, RTGS No./ IFSC code etc.

In case the copy of the above documents are not available the original may be scanned and mailed to [agmp@supplycomail.com](mailto:agmp@supplycomail.com) and the e-mail id of the office in which the offer is submitted.

### **3. VALIDITY OF THE OFFER**

**The rate quoted will be valid for acceptance for 10 days from the date of closing of the bid.**

### **4. EARNEST MONEY DEPOSIT:**

Tender must be accompanied by an Earnest Money Deposit of Rs.20,000/- to be submitted online in the bank account of Supplyco (A/c. No.10580200017225 IFSC Code FDRL0001058). The Earnest Money Deposit shall be liable for forfeiture if the tenderer, after submitting his tender, resiles from his offer, or modifies the terms and conditions thereof in any manner or does not comply with the directions in the acceptance communication. Tenders submitted without E.M.D. will be rejected.

### **5. TENDER FEE :**

The bidder shall pay a tender fee of Rs.500/- by way of online payment or in cash while submitting the offer, which will be non –refundable.

### **6. SPECIFICATION**

#### **Cotton Cloth Carry Bag - 18 inches x 24 inches (20 +4)**

Width – 18 inches

Height - 20 inches + 4 inches ( handles) = 24 inches

Capacity - To weigh 12 Kgs of Groceries.

#### **Stitching**

The bottom of the bag & top of the holders should be machine stitched using cotton thread with locking at all the ends keeping the mouth open. Stitching should be done 1 cm above the seams. The side of the bags to be stitched with gusseting.

### **7. QUOTING OF RATES AND QUANTITY**

The tenderers are requested to quote total cost per single piece of Cotton cloth Carry Bag in the prescribed size inclusive of charge for packing and transportation to all depots under each

Region of Kerala ( Except GST) in Schedule A. The same should be submitted in separate cover.

#### **8. TECHNICAL EVALUATION**

The vendors will be qualified in technical evaluation only if they submit all the documents required as per para 2 and the samples submitted by them are in accordance with the specifications.

#### **9. FINANCIAL BID EVALUATION:**

The financial bids of qualified bidders will only be opened. In case the quantity offered by the lowest bidder is not enough to meet the requirement of the corporation, the offer given by the next lowest bidder also will be considered.

#### **10. ACCEPTANCE OF THE OFFER**

The successful vendor will be informed of the acceptance of the tender by e-mail or by a formal acceptance letter. By issue of e-mail or formal acceptance letter a binding contract will come into force. The Corporation reserves the right to award the contract in full or part to one or several vendors. The decision of the Corporation in finalization of the tenders will be final and binding on the vendors.

#### **11. SECURITY DEPOSIT**

In the case of success full bidders whose offers are accepted and purchase orders are issued the EMD submitted by them will be converted into Security Deposit. Security deposit will be refunded after satisfactory performance of the contract. Security deposit will be forfeited in the event of breach of all or any of the terms of the tender or non performance of the contract. The loss sustained to corporation in excess of security deposit will be recovered from the contractor by any means including revenue recovery proceedings.

#### **12. PURCHASE ORDER**

Purchase Order will be issued from the concerned Regional offices based on the requirement and according to the quantity offered at the rates offered by the vendor. Supplier should submit GST bill with GST shown separately at the rates applicable during the time of supply. Corporation reserve the right to cancel or modify the Purchase Order fully or partially. The purchase order is issued with directions to supply within a period of 10 working days from the date of purchase order.

### **13. MODE OF SUPPLY**

The vendor shall supply the product as per the purchase order issued from time to time within the period of contract. The supply of stock should be done as per the directions mentioned in the purchase order, which will be intimated during the period of contract. The party shall be entitled to receive acknowledgement in the prescribed form from the delivery point. Party is also liable to supply the entire quantity ordered.

### **14. QUALITY AND PACKING**

The supplier should strictly adhere to all the quality parameters as per para no.6 . Any deviation if found at any stage after supply, in Depots / Outlets supplier is liable to replace the item otherwise the Corporation shall impose penalty or initiate Penal action against the supplier including forfeiture of Security Deposit, termination of contract / blacklisting.

Cotton cloth carrybags shall be packed properly in units of 100 numbers. Any other matter to be printed as per the orders of Government/Local Bodies/Court, if any, from time to time also should be printed on the carrybags.

### **15. PAYMENT**

The payment for the goods delivered at depots will be issued to the supplier on submission of bills through RTGS/NEFT to the bank account of the Supplier from the concerned depots.

### **16. DELAY CUT**

The supplier shall supply the products as per the Purchase Order within 10 working days/Schedule date shown in Purchase order. The stock may be accepted after effecting delay cut of 2% of the value of goods for a maximum period of 10 working days after the Schedule date.

### **17. SHORT SUPPLY/NON SUPPLY**

If any short supply is caused, penalty will be imposed for the short supply if it exceeds 10% of the PO. 5% of the value of short supplied quantity will be the penalty. **No payment will be made for excess supply.**

In case of non-supply the security deposit will be forfeited and the agreement with the party will be cancelled and the party will be blacklisted from further participation in any tender with the corporation for a minimum period of one year. Corporation reserves the right to extend the period of supply or waive the penalty, if found to be due to genuine reasons.

### **18. DISPUTE AND JURISDICTION**

Courts in Ernakulam within the City of Kochi alone shall have jurisdiction over and in respect of any dispute that may arise out of or in relation to the agreement between the tenderer and the Corporation.

### **19. SET OFF**

Any sum of money due and payable to the supplier (including security deposit refundable to them) under this contract may be appropriated by the Corporation and adjusted against any claim of this Corporation for the payment of any sum or money arising out of or under any

other contract made by the supplier with the Corporation. The Corporation shall also recover the amounts if any due to it as per the provision of the Revenue Recovery.

**20. WARRANTY**

The supplier shall be responsible and be liable for replacement, at his risk and cost, at the option of the Corporation the stock supplied under this contract or any part there of that need replacement due to any defects in the stock supplied is brought to the notice of the supplier at any time.

**21. LIQUIDATED DAMAGE**

In case the tenderer fails to fulfill any or all of the terms of the contract the Corporation reserves the right to get the work executed at his risk and cost by any other source. In addition, this shall expose the tenderer to forfeiture of the security deposit without further notice or termination of contract / blacklisted if necessary. The amount of loss or damages incurred in the above manner will be recovered from the value of covers supplied, if any, or if found in excess, the balance will be recovered from the tenderer by exercising the provisions contained in the Kerala Revenue Recovery Act 1968 and Indian Revenue Recovery Act 1890.

**22. FORCE MAJEURE**

Neither party hereto shall be considered in breach or failure to perform or observe any or all of the terms and conditions and stipulations herein contained should it be caused to any extent by war, warlike operations, acts of states, fire, floods, earthquakes, riots and civil commotion.

The party claiming occurrence of any event under force majeure shall give immediate notice to the other in writing. In the event of the existence of any force majeure circumstances, the Corporation reserves the right to cancel the order without imposing penalty or forfeiting security deposit.

During the currency of the contract period, if any orders issued by the local bodies, judiciary and Government, restricting the use of this item, the Managing Director, Kerala State Civil Supplies Corporation reserves the right to cancel the contract immediately and the supplier will not be eligible to get any compensation.

**23. GENERAL**

**This tender is meant for meeting the urgent relief measures of the Government hence Corporation reserves the right to award contract to different parties for the same item if the quantity offered/supplied by the lowest party is not sufficient to meet its requirement.**

Sd/-

**Published by Additional General Manager (Purchase)**

THE KERALA STATE CIVIL SUPPLIES CORPORATION LTD

**SCHEDULE - A**

**COMMERCIAL BID FOR COTTON CARRY BAG (Size 18 inches x 24 inches (20+4))**

<b>Sl.No</b>	<b>Region</b>	<b>Quantity in Numbers</b>	<b>Rate in Rupees per Bag</b>
1	Trivandrum (Trivandrum and Kollam Districts)		
2	Kottayam (Pathanamthitta, Kottayam and Idukky Districts)		
3	Ernakulam (Ernakulam and Alappuzha Districts)		
4	Palakkad (Palakkad, Malappuram and Thrissur Districts)		
5	Kozhikode (Kozhikode, Wayanad, Kannur and Kasargode Districts)		

Name and Signature with date.

(To be submitted in separate sealed cover)

## **ANNEXURE – A**

### **ADDRESS WITH PHONE NO. OF SUPPLYCO REGIONAL OFFICE & DEPOTS**

#### **REGIONAL OFFICE**

1. Regional Manager,  
Kerala State Civil Supplies Corporation Ltd  
Regional Office,  
Maveli Tower, Sisu Vihar Road  
Vazhuthacaud, Sasthamangalam.P.O,  
Thiruvananthapuram – 695010.  
Ph.No.0471-235023, 9447990172.
2. Regional Manager,  
Kerala State Civil Supplies Corporation Ltd  
Regional Office, Maveli Tower,  
Tirunakkara ,  
Kottayam – 686001.  
Phone No. 0481-2567202, 9447990158.
3. Regional Manager,  
Kerala State Civil Supplies Corporation Ltd,  
Regional Office, Maveli Road,  
Gandhi Nagar,  
Ernakulam – 682020.  
Phone No. 0484-2206797, 9447990141.
4. Regional Manager,  
Kerala State Civil Supplies Corporation Ltd,  
Regional Office, Yampo Towers,  
Near Malayala Manorama ,,  
T.B.Road, Palakkad – 678014.  
Phone No.0491-2533885, 9447990119.
5. Regional Manager,  
Kerala State Civil Supplies Corporation,  
Regional Office, Meyons Buildings,  
Jail Road, Puthiyara.P.O,  
Kozhikode – 673004.  
Phone No.0495-2702268, 94479901101.

#### **DEPOTS**

1. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Valiyathura Godown, Valiyathura, Vallakkadavu PO,



- Thiruvananthapuram - 695008.**  
Ph. No.0471-2500412.
2. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near Govt. H.S., Chirayinkeezhu,  
**Attingal P.O.**  
Ph.No.0470-2622490.
3. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near Municipal Office,  
**Nedumangadu P.O.- 695541.**  
Ph.No.0472-2812315.
4. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Amaravila Junction, Amaravila PO,  
**Neyyattinkara.**  
Ph.No.0471-2222404.
5. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited.  
Supplyco, Cantonment,  
**Kollam -691001.**  
Ph.No.0474-2746597, 0474-2761536.
6. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Panchayat Stall, Market,  
**Karunagappally .P.O.- 690518.**  
Ph.No.0476-2620395
7. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near Railway Station,  
**Kottarakkara. P.O.- 691537.**  
Ph.No.0474-2450160.
8. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Kollam-Chenkotta Road, Opp.Ramraj Theatre,  
**Punalur PO.- 691305.**  
Ph.No.0475-2222589.
9. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited.  
Planton Godown, Nagapadam, S.H.Mount PO.  
**Kottayam - 686006.**  
Ph.No.0481-2560632.
10. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Ramapuram Road,  
**Pala - 686575.**  
Ph.No.0482-2212445.
11. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Palathinkal Buildings, Chethipuzha Kadavu,  
**Changanassery - 686101.**  
Ph.No.0481-2420655
12. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
K.K.Road, Kurisunkal, **Kanjirappilly - 686507.**  
Ph.04828-204385.

13. The Assistant Manager, Taluk Depot, **Vaikom**, Kerala State Civil Supplies Corporation Limited Market Road, **Thalayolaparambu** PO.- 686605. Ph.No.04829-236511.

14. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited. Kozhenchery Road, Kattodu, Kattodu PO, **Thiruvalla** - 689301. Ph.No.04692-603239

15. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited. **Parakkode** PO, (Via ) Adoor. PIN 691554. Ph.No.04734-216388.

16. The Assistant Manager, District Depot, Kerala State Civil Supplies Corporation Limited. Kumpazha Road, Mylapra PO. - 689671.

#### **Pathanamthitta**

Ph.No.0468-2222308.

17. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited. Kolakottu Building, Valiyamparambilpady, Pazhavangady - 689673, **Ranni**. Ph.No.04735-226376.

18. The Assistant Manager, District Depot, Kerala State Civil Supplies Corporation Limited. Mount Sinay Road, **Thodupuzha** - 685584. Ph.No.04862-222704.

19. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited. Colony Road, **Munnar PO**, -685612. Ph.No.04865-230405.

20. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited. Elanthoor Building, **Nedumkandom PO**.- 685553. Ph.No.04868-232076.

21. The Assistant Manager, District Depot, Kerala State Civil Supplies Corporation Limited, Pettah PO, Thrissur- **Ernakulam** PIN: 682317. Ph.No.0484-2302418.

22. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited, Kallugodown, Kuruvelipady, **Kochi-5**. Ph.No.0484-2226226.

23. The Assistant Manager, Taluk Depot, Kerala State Civil Supplies Corporation Limited, Perumpadanna, Cherai Road, **North Parur** Town 683515. Ph.No.0484-2442712.

24. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited,  
Pooppany Road,  
**Perumbavoor** - 683542.  
Ph.no. 0484 - 2523265
25. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited,  
Opp. Ilahia School, Cheruvattoor Road,  
**Muvattupuzha** Market PO, Pin-686669.  
Ph.no. 0485- 2832901
26. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited,  
Port Beach, **Alappuzha. P.O.**  
Ph.no. 0477 - 2260530
27. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited  
Danapady, Kumarapuram PO, **Harippad** (Via),  
Ph.no. 0479 - 2412686
28. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Pushpa Junction, Padinjarenada,  
**Mavelikkara PO** -690101  
Ph.no. 0479 - 2302592
29. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Padinjare Nada,  
MC Road, **Chengannoor P.O.**  
Ph.no. - 0479- 2452698
30. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near Manorama Junction,  
**Cherthala. P.O.** Ph.no. 0478- 2813108
31. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited.  
S.A. Building, West Yakkara. PO,  
**Palakkad.** Ph.No. 0491 - 2527116
32. The Assistant Manager, Taluk Depot, Alathur,  
Kerala State Civil Supplies Corporation Limited.  
Pushpa Rice Mill, Thrippalur,  
Puthiyangam P.O, **Alathur**  
Palakkad. 04922- 222217
33. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Thariff Complex, Kunthipuzha,  
**Mannarkkad** PO- 678582,  
Palakkad.

Ph.no. 04924-222373

34. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Geethanjali Building, Kanniyampuram PO,  
**Ottappalam.**  
Ph: 0466-2244279
35. The Assistant Manager, District Depot Thrissur,  
Kerala State Civil Supplies Corporation Limited.  
KDR Main Road, Kanimangalam.P.O,  
**Thrissur.**  
Ph.no. 0487-2250017
36. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Muthuvattur- Guruvayur Road, Muthuvattur,  
**Chavakkad P.O** - 680623.  
Ph.No.0480-2835915.
37. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Chalakkudy-Mala Road, Chalakkudy West,  
**Chalakkudy. P.O.**  
Ph.No.0480-2701814.
38. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Thrissur-Wadakkanchery Road,  
New Railway Station, Railway station Road,  
**WadakkancheryPO**, Thrissur Dist..  
Ph.No.04884-232373.
39. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited,  
Manjery-Malappuram Road,  
Valiyaparambilpady, **Manjery .P.O.**  
Ph.No.0483-2766130.
40. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Ponnani-Chavakkad Road, Pallipadi  
**Ponnani** South PO, Malappuram Dist.,  
Ph.No.0494-2666437.
41. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Perinthalmanna - Kozhikode Road,  
Jubilee Junction, Angadipuram,  
**Perinthalmanna.**  
Ph.No.04933-227487.

42. The Assistant Manager, Taluk Depot  
Opp.Nilambur Railway Station  
Nilambur R.S.Post  
**Nilambur**-679330  
Ph no. 04931-223268
43. The Assistant Manager, Taluk Depot  
**Tirurangadi**, KINFRA Ind: Techno Park,Kakkanchery.  
Calicut University (P.O)  
Malappuram Dt  
PIN. 673635.  
Ph no. 0494 -2400207.
44. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Fathima Matha H.S.Road, Pookayil,  
**Tirur**. P.O.  
Ph.No.0494-2422716.
45. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited.  
C.D.A.Building, Mahi-Stop, Beypore PO,  
**Kozhikode** - 673015.  
Ph.No.0495-2414320.
46. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near S.B.I, **Koilandy**. P.O,  
Kozhikode - 673305.  
Ph.No.0496-2620343.
47. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
J.T.Road,  
**Vadakara** P.O,  
Kozhikode -673101.  
Ph.No.0496-2512095.
48. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Oppo.New Bus Stand,  
**Thalassery**. P.O.-670101.  
Ph.No.0490-2322264.
49. Assistant Manager,  
Supplyco District Depot  
Shabeena Complex  
Thavakkara Road,**Kannur**-2  
Ph.No.0497-2705599
50. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Manna, **Thalipparambu**. P.O.- 670141.  
Ph.No.0460-2202286.

51. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited.  
Kelugudda, **Kasargode**.P.O- 671121.  
Ph.No.04994-230568.
52. The Assistant Manager,Taluk Depot, Kanjangad,  
Kerala State Civil Supplies Corporation Limited.  
Kallatran Complex, Hosdurg. P.O,**Kanhangad**  
Kasargode - 671314. Ph.No.0467-2203026, 0467-2218126
53. The Assistant Manager, District Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near Fathima Hospital, Kalpetta-Pinaghodu Road,  
**Kalpetta**. P.O- 673121,  
Wayanad. Ph.No.04936-202875.
54. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Near Kakkodam Filling Station,  
**Sulthan Batheri**. P.O. - 673592,  
Wayanad. Ph.No.04936-220436.
55. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
KSCSC Building, Kozhikode Road,  
**Mananthavady**. P.O,  
Wayanad. Ph.No.04935-240294.
56. The Assistant Manager, Taluk Depot,  
Kerala State Civil Supplies Corporation Limited.  
Palakutty, **Koduvally** .P.O - 673572.  
Ph.No.0495-2211850.

**(Corporation reserves the right to shift the depots without notice as per convenience)**