

Form - G
The Kerala State Civil Supplies Corporation Limited
Stock Reconciliation, Declaration and Verification of Petroleum Products as on 31.03.2021

Name of the Outlet:.....

Quantity in Ltrs.

Outlet Code:.....

Depot:.....

Region:.....

Sl. No	Name of Commodity	Opening Balance as on 01.04.2020 *	Receipts During the year	Total (OB+Receipts)	Sales Durnig the year	Sales Value	Book Stock as on 31.03.2021	Admissible Shortage 2019-20	Admissible Shortage 2020-21	Total Admissible Shortage	Book Stock after admissible shortage	Physical Stock as on 31.03.2021			Shortage (7-8)		
												Qty	P.Rate	Value	Qty	Rate	Value
		1	2	(1+2) 3	4		(3-4) 5	6A	6B	(6A+6B) 6	(5-6) 7	8			9		
1	PETROL LTRS																
2	XTRA PREMIUM PETROL																
3	DIESEL LTRS																
4	SUPER DIESEL LTRS																
5	2T LOOSE OIL LTRS																
6	2T SUPREME 1/2 LTR																
7	2T SUPREME 1 LTR																
8	2T KH 1/2 LTR																
9	4T OIL LTRS																
10	PRIDE 40 1 LTR																
11	PRIDE 40 5 LTR																
12	MG 20W40 1/2 LTR																
13	MG 20W40 1 LTR																
14	MG 20W40 5 LTR																
15	MG 20W40 20 LTR																
16	GEAR OIL 90/140 1/2 LTR																
17	GEAR OIL 90/140 1 LTR																
18	GEAR OIL 90/140 5 LTR																
19	BRAKE FLUID 1/4 LTR																
20	BRAKE FLUID 1/2 LTR																
21	SERVO KOOL 1/2 LTR																
22	SERVO KOOL 1 LTR																
23	PREMIUM 15W40 1 LTR																
24	PREMIUM 15W40 5 LTR																
25	TRANS FLUID 1 LTR																
26	GREASE MP 1/2 KG																
27	DISTILLED WATER 1 LTR																
28	DISTILLED WATER 5 LTR																
29	CAR SHAMPOO 1/2 LTR																
30	POLISH CLOTH																
31	PASS BOOK (NOS)																
32	EMPTY BARRELS (NOS)																
	TOTAL																

* Book stock as on 31.03.2020 (as per Column No.5 of 2019-20 form)

I/We hereby certify that the above stock is physically verified and found correct. I/We have also verified the stock declared by the AM/OIC with the Stock Register/Computer and found correct.

Unit Manager and Other Staff

Name Designation Signature

1 _____
2 _____
3 _____

Stock Verification Officers

Name Designation Signature

1 _____
2 _____
3 _____

Form - I

The Kerala State Civil Supplies Corporation Limited

Stock Reconciliation, Declaration and Verification of LPG Outlets/Kerosene Depot as on 31.03.2021

Name of the Outlet:.....

Outlet Code:.....

Depot:.....Region:.....

Quantity in Numbers

Sl.No	Name of Commodity	Opening Balance as on 01.04.2020	Receipts During the year	Total (OB+Recei pts)	Issue Durnig the year (Sales)	Sales Value	Book Stock as on 31.03.2021	Physical Stock as on 31.03.2021 (Qty)					Shortage		
		No.	No.	(1+2)	No.	(.)	(3-4)	Good	Damaged/ Defective	Total (6+7)	P.Rate	Value (8X9)	Qty (5-8)	S.Rate	Value (11X12)
		1	2	3	4		5	6	7	8	9	10	11	12	13
1	LPG DOMESTIC CYLINDER (FULL)														
2	LPG DOMESTIC CYLINDER (EMPTY)														
3	LPG NON DOMESTIC CYLINDER (FULL)														
4	LPG NON DOMESTIC CYLINDER (EMPTY)														
5	GAS STOVE														
6	PRESSURE REGULATOR														
7	RUBBER TUBE														
8	GAS LIGHTER														
9	KEROSENE														
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
	TOTAL														

Unit Manager and Other Staff

	Name	Designation	Signature
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

I/We hereby certify that the above stock is physically verified and found correct. I/We have also verified the stock declared by AM/OIC with the Stock register/Computer and found correct.

Stock Verification Officers

	Name	Designation	Signature
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

Form - J
The Kerala State Civil Supplies Corporation Limited
Stock Reconciliation, Declaration and Verification of Wheat Mills as on 31.03.2021

Name of the Mill:.....

Location of the Mill:.....

Depot:.....

Region:.....

Sl. No	Commodity	Unit	O B as on 01.04.2020	Receipts During the year			Issue Durnig the year	Book Stock as on 31.03.2021		Physical Stock as on 31.03.2021		Shortage/(Excess)		
				From FCI	Transfer	Total	Production	No.of Bags	Quantity	No.of Bags	Quantity	Qty	Rate	Value
	WHEAT		1	2	3	4 = 2 + 3	5		6 = 1+4-5		7	8= 6-7		
1	WHEAT													
	TOTAL													

Sl. No	Commodity	Unit	O B as on 01.04.2020	Receipts During the year			Issue Durnig the year	Book Stock as on 31.03.2021		Physical Stock as on 31.03.2021		Shortage/(Excess)		
				Production	Transfer	Total	AWDs/Depots	No.of Bags	Quantity	No.of Bags	Quantity	Qty	Rate	Value
	ATTA		1	2	3	4 = 2 + 3	5		6 = 1+4-5		7	8= 6-7		
1	FORTIFIED ATTA													
	TOTAL													

Atta in Transit as on 31.03.2021

Quantity	Date of Issue to Depot

I/We hereby certify that the above stock is physically verified and found correct. I/We have also verified the stock declared by the AM/OIC with the Sock register/Computer and found correct.

Unit Manager and Other Staff

Name Designation Signature

1 _____
2 _____
3 _____

Stock Verification Officers

Name Designation/Office Signature

1 _____
2 _____
3 _____